

EDAM[®]

Enterprise Document Assessment Methodology

Office Document Cost Per Page

The costs represented are summarized for simplicity. They are based on our independent research and data sources encompassing 4,500+ global private, public and governmental organizations comprising 1,000+ full-time employees, within 320 industries 2017-2018.

This document is intended for education and discussion purposes.

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Contact: (919) 917-7600

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strength in numbers

1997-2018

57.1¢

Visible Hard Costs

hardware & options, supplies (toner, inks, ribbons), paper (plain and special A4/A3) impression charges, break-fix (parts and labor) on-site technician maintenance, power, etc.

IS Support and Infrastructure – 1st and 2nd

level helpdesk, device installation, testing and setup, asset management, local support staff, remote management and reporting, user training, printer servers (hardware, queue management, load balancing etc.), office desktop apps, network management (ethernet, wireless etc.), device management (mobile, near-field, firmware updates and drivers), middleware tools (forms, fonts, data stream conversion, formatting, connectors, pull printing etc.), device security management, cloud interface services (SAN, offsite and remote, app server and web server), user app license management & data security.

Administration & Purchasing

real-estate device footprint filing cabinets, product & service selection (RFI, RFQ, RFP), internal requisitions, inventory management (storage, delivery, receiving), supplier invoice administration, vendor relationship management, procurement & contract management.

User Document Production – document

creation, editing, formatting & distribution, user integration with business processes, print, copy, finishing, collating, stapling, manual enveloping, refilling paper, device troubleshooting errors, scanning and indexing.

Document Management - physical document storage

& retrieval (local/onsite and remote/offsite), electronic document storage and management, document distribution (internal / external), workflow and Business Process Integration regulatory / compliance and audit, physical records management, pre-printed forms (internal / industry), post processing (postage, courier).



EDAM® 2017-2018 Cost Modeling & Predictive Analytics

ALL Associates Group uses exhaustive research, mathematical and scientific processes, analytics, and statistical techniques to combine current global data on employment and industry trends.

Our unique databases and algorithms can compute the fully burden costs of any document system. The costs referred to are generated using EDAM® Predictive Modeling Tools.

Any additional details concerning this document and computations please contact:

The ALL Associates Group

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A Humble Request ...

Thank you for your interest in our research. Over the last 20 years, we have been quoted and misquoted many times. Our data and insights are often used as the basis of many marketing and research presentations without the proper use of citations.

The figures are available free for you to use however you see fit. However, we humbly request that you **give credit where credit is due**.

Please reference ALL Associates Group, Inc. 2018 as the source of the information.

Our goal is to increase knowledge of the document system and the important role it has in our daily lives, while simultaneously helping our clients gain a different perspective.

We publish new information and research regularly, so be sure to check it out again soon.

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